

Application for Monumental Work

HDC Permit Number:



All monumental work must adhere to cemetery bylaws and NZS4242:1995 Headstones and Cemetery Monuments.

APPLICANT DETAILS

Full Name			
Monumental Mason			
Address			
Email			
Contact Number		Mobile Number	

DECEASED PERSON DETAILS

Full Name			
Date of Birth		Date of Death	
Age	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Right of Burial Number

CEMETERY AND GRAVE DETAILS

Cemetery			
<input type="checkbox"/> Hastings	<input type="checkbox"/> Havelock North	<input type="checkbox"/> Mangaroa	<input type="checkbox"/> Puketapu
Block	Row	Plot	

WORK DETAILS

<input type="checkbox"/> New Headstone	<input type="checkbox"/> Re-inscription	<input type="checkbox"/> Re-model	<input type="checkbox"/> Plaque
<input type="checkbox"/> Refurbishment	<input type="checkbox"/> Clean and reback	<input type="checkbox"/> Removal	
Proposed date of Installation		Booking Made	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed date of Unveling		Booking Made	<input type="checkbox"/> Yes <input type="checkbox"/> No

MONUMENT DETAILS

Base height (mm)		Width (mm)		Depth (mm)	
Stone height (mm)		Width (mm)		Depth (mm)	
Materials to be used					

MONUMENT SKETCH AND INSCRIPTION DETAILS

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ADDITIONAL INFORMATION

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DECLARATION

I, hereby apply for permission to undertake monumental work, and having carried out due enquiry, am satisfied that the work is authorised by the holder of the exclusive right of burial or next of kin.

Hastings District Council cemeteries are not responsible for the loss or damage to property left at the graveside. The burial rights holder is responsible for notifying the cemetery office if their contact details change and for keeping the grave in a neat and tidy condition according to relevant bylaws, standards and legislation.

Signature		Date	
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FEES

Permit Fee	\$		Total Cemetery Costs	\$	
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OFFICE USE ONLY

Invoice No		<input type="checkbox"/> Register	<input type="checkbox"/> Index	<input type="checkbox"/> Plan	<input type="checkbox"/> Data Entry
		<input type="checkbox"/> Photo Taken			